

# Student Philanthropy Project

**S. Murray Rust and Mary H. C. Rust Student Philanthropy Project  
a youth program of the Piedmont Community Foundation  
YOUTH GRANT APPLICATION**

## **WHO ARE YOU?**

Organization

Name \_\_\_\_\_

Project

Title \_\_\_\_\_

Address \_\_\_\_\_

Phone # \_\_\_\_\_ Fax # \_\_\_\_\_ E-mail \_\_\_\_\_

\_\_\_\_\_  
*Print name of Youth Representative*

\_\_\_\_\_  
Phone Number

\_\_\_\_\_  
*Signature of Youth Representative*

\_\_\_\_\_  
Date

\_\_\_\_\_  
*Print name of Adult Sponsor or Agency Director*

\_\_\_\_\_  
Phone Number

\_\_\_\_\_  
*Signature of Adult Sponsor or Agency Director*

\_\_\_\_\_  
Date

## **HOW DO YOU WISH TO SERVE THE COMMUNITY?**

**Please attach a 1-2 page narrative summary of how you plan to carry out your project.**

Your summary must answer the following questions:

1. What population will be served? ( i.e. number of people served, age group)
2. What need will the project address?
3. Where will the project take place?
4. When will the project begin? How long will it take to complete this project?
5. How many young people are involved in the creation, implementation and evaluation of this project? What are their specific roles?
6. What other organizations, if any, are you collaborating with to complete this project?
7. Have you had previous experience with this project or similar projects? If so, what did you learn and what would you do differently?
8. Will this program continue in the future? If so, how will it be funded?

## **WHAT IS YOUR GRANT REQUEST?**

\$ \_\_\_\_\_

## **WHAT ELSE DO WE NEED FROM YOU?**

In addition to this application, we would like you to include the following items only.

### **If a nonprofit organization:**

1. Copy of Internal Revenue Service tax-exemption letter confirming 501(c)(3) status.
2. List of members of the organization's governing board.
3. List of youth participants.
4. Copy of most recent annual financial statement and balance sheet.
5. Project Budget (FORM PROVIDED)
6. Operating Budget

### **If a student organization:**

1. Copy of organization's constitution, bylaws, rules of procedure, or other proof of organizational structure.
2. List of youth leaders of participants.
3. Project budget (How you will spend these dollars.)
4. Most recent operating budget, if available.
5. Letters of support from sponsoring agency or collaborating organization.

Please return completed application **(1 full original copy, and 10 copies of the narrative and budget only)** to:

**Student Philanthropy Project  
c/o Piedmont Community Foundation  
P.O. Box 402  
200 Stonewall Avenue  
Middleburg, VA 20118**

**\*\*\*APPLICATIONS DUE\*\*\*  
FEBRUARY 1**

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## BUDGET FORM –YOUTH GRANT

**Applicant Organization:** \_\_\_\_\_

Line Item Description	Requested Amount	In-Kind Contributions*	Other Sources
Stipends			
Supplies			
Awards			
Transportation			
Conferences, Meetings & Trainings			
Equipment			
Printing/Publications			
Rental/Lease Fees			
Other Expenses (not stated above)			
<b>TOTAL</b>			

\*Partnerships are encouraged to solicit in-kind contributions from their collaborating partners.

***Please include operating budget.***

**Equal Opportunity Statement**

The Piedmont Community Foundation seeks to enhance the quality of life for all citizens in Loudoun and Fauquier County as our dynamic community continues to grow and change.

The Piedmont Community Foundation’s directors recognize the future strength of this community rests firmly on its commitment to value, respect and fully embrace the richness of a diverse citizenry.

The Piedmont Community Foundation values organizations within our community that reflect and promote diversity in Loudoun and Fauquier County. We seek grantees that incorporate diversity into their work and strive to create diverse governance boards, relationships with partner organizations and to serve diverse constituents.

The Piedmont Community Foundation believes no person should be excluded from agency services, employment or volunteer participation because of age, race, national origin, ethnicity, gender, disability, sexual orientation, political affiliation or religious belief, or for any other discriminatory reason.

The Piedmont Community Foundation’s Community Grant Making Program requires grant applicants to hold similar standards and provide a written statement documenting their agreement. Grant applications from organizations known to have discriminatory policies will not be considered.

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**Documentation of organization applying for funds:**

The organization or group listed below agrees to adhere to the values and principles of non-discriminatory practices enumerated above in the Piedmont Community Foundation’s equal opportunity statement.

Name of  
Organization: \_\_\_\_\_

Print name and title of person signing:  
\_\_\_\_\_

Signature and title:  
\_\_\_\_\_

Date of agreement: \_\_\_\_\_

**GUIDELINES FOR YOUTH GRANT APPLICANTS**  
**S. Murray Rust and Mary H. C. Rust Student Philanthropy Project**  
**A community program of the Piedmont Community Foundation**

**WHO ARE WE?**

Founded in 1999, the Piedmont Community Foundation is a publicly supported, tax-exempt organization that benefits both philanthropists and charities in northern Virginia, specifically Loudoun and Fauquier Counties.

The ***S. Murray Rust and Mary H.C. Rust Student Philanthropy Project (SPP)*** was started in 2006 by the Piedmont Community Foundation via a grant from the Rust Family Foundation to honor the principles of encouraging youth philanthropy which were of high importance to Mr. and Mrs. S. Murray Rust during their lifetimes. The children, grandchildren and great-grandchildren of Stirling Murray Rust and his wife Mary Hilton Coburn Rust seeded a permanent charitable endowment to provide an on-going grant-making program, advised and self perpetuated by students. The project empowers and encourages youth volunteerism and permanent strategic student philanthropy

A Steering Committee, comprised of local high school students, is responsible for determining the needs of youth in Loudoun and Fauquier Counties, preparing a Request for Proposal, reviewing grant applications, and making funding recommendations to the Piedmont Community Foundation's Board of Directors. Consideration will be given to youth-driven organizations that provide programs or services relating to one or more of the focus areas listed below.

**WHAT ARE OUR FUNDING PRIORITIES?**

The Steering Committee will consider projects that focus on one or more of the three target areas:

1. **Encouraging Community Involvement:** Reaching out to youth and encouraging participation in school and community activities that build confidence and enthusiasm to further their successful interaction and participation as a citizen.
2. **Strengthening Positive Lifestyles:** Supporting activities that promote positive alternatives to negative influences and offer a path for individual responsibility and success. Specifically encouraged are alternatives to substance abuse, bullying and gang activity.
3. **Creating United Communities:** Supporting a community where neighborhoods and schools share an interest in building common bonds that unify residents and encourage a strong sense of community wide identity, fellowship and understanding of one another.

**Projects must involve young people in planning, implementing, & evaluating the project.**

**HELPFUL HINTS**

- An organization that partners or collaborates with another organization will be given special consideration.
- Projects are encouraged where a small amount of money will have the greatest impact.
- A site visit may be scheduled for organizations under consideration.

## **ELIGIBILITY**

Any youth-run organization in Loudoun or Fauquier Counties is eligible if it is in need of funding for programs that benefit the community. Applicants may include, but are not limited to, church youth groups, school clubs or nonprofit organizations that **involve youth in the planning, implementation and evaluation of the proposed program**. Only one proposal may be submitted for each organization. Applicant must sign an Equal Opportunity Statement to be eligible for Foundation funds.

## **SIZE OF AWARDS**

Grants will range from \$500 to \$2,500.

**NOTE:** The committee prefers not to be the sole funder of a program or project. A group's commitment to a program or project as demonstrated by its other fund-raising efforts will be taken into consideration.

## **HOW DO I REQUEST A GRANT?**

Organizations wishing to request support from the *S. Murray Rust and Mary H. C. Rust Student Philanthropy Project* should submit an application. **(1 full original copy and 10 copies of the narrative and budget)** to:

**Student Philanthropy Project  
c/o Piedmont Community Foundation  
P.O. Box 402  
Middleburg, VA 20118**

## **WHEN IS THE DEADLINE?**

The *S. Murray Rust and Mary H. C. Rust Student Philanthropy Project* conducts one grant cycle annually. Deadlines are postmark deadlines. When a deadline falls on a weekend, the deadline is extended to the following Monday. We cannot accept applications sent by facsimile or e-mail.

**Applications Due  
Grant Decisions**

**February 1  
by June 15**

## **HOW CAN I GET MORE INFORMATION?**

Please call Karen Krei in the Piedmont Community Foundation office at (540) 687-5223, or send an e-mail to [info@piedmontcf.org](mailto:info@piedmontcf.org)